

**Midlakes – Rolling Hills – Patent, Youth, or Kid Course****INSTRUCTIONS:****1. Connect to your account.****New Learners:**

- a. Go to the link [here](#) to begin. Do not use any other link.
- b. A “**Sign Up**” page will appear.
- c. Please enter this number in the “Organization Member ID” field: **RID15650011505**  
This is a required field.

Organization Member ID (or enter N/A) <small>Required</small>
<input type="text"/>

- d. Add your remaining information and click **Sign Up**. You will be navigated back to your dashboard.

**2. Identify your pre-paid course.**

From your home page, go to the **My Courses** and select the course title required by your organization. Select “**Start**” at the bottom of the tile. (Do not select any course that indicates Completed or Re-enroll If either of these are selected the course will not count)

**3. Begin your training.**

Click “**Start**” to begin your training. (You can pause and resume the course as needed.)

**4. Complete your course.**

Remember to save this certificate and send to your group administrator. You can access your certificate under Menu on the top right corner of your dashboard. Then select Transcript.

**REMINDER:**

**If you have already completed your training or already have a profile, please share your Certificate with your admin at Midlakes – Rolling Hills. Request from the help portal below to have your profile associated under “Midlakes Rolling Hills”. Be sure to inform your admin that you are associated to their organization.**

*Need technical assistance? You can contact our Help Desk by clicking here: [Help Portal](#).*

*The Help Desk hours are: M – F: 8am – 9pm EST; Weekends: noon – 5pm EST.*

*Thank you for being part of the U.S. Center for SafeSport training. Champion Respect. End Abuse.*